

DEPARTMENT OF TRANSPORTATION
OFFICE OF THE SECRETARY

DEPARTMENTAL PERSONNEL MANUAL SYSTEM

DPM LETTER: 920 - 4

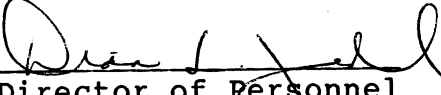
SUBJECT: Senior Executive Service, Hiring
Projections

Published in advance
of incorporation in
DPM Chapter _____
Retain until superseded

DATE: SEP 4 1985

Federal Personnel Manual (FPM) Bulletin 920-17 (copy attached) explains changes made to the Senior Executive Service (SES) placement provisions, effected by Public Law 98-615, dated November 8, 1984. It also reminds agencies of their requirement to report on a quarterly basis their projections of new hires which will be initiated or completed within 30, 60, 90, and 120 days after the beginning of each quarter. You are reminded that the report should cover only those SES positions which are expected to be filled by career appointment.

In order to respond to this requirement, please submit your anticipated hiring plans to the Executive Personnel and Training Division (M-13) within 5 working days of the beginning of each calendar quarter. This letter supersedes guidance provided by memorandum dated March 28, 1984, from the Acting Chief, Executive Personnel and Training Division, concerning SES Hiring Projections. First reports required by this Letter are due October 7, 1985. Negative reports are required, and may be submitted by phone to Ernest O. Ingram on 426-4122.


Director of Personnel

Attachment

Filing Instructions: File after FPM Chapter 920 Letters

Distribution: Personnel Council Members

OPI: M-13/Ingram